

<IR> Framework Panel: Meeting of Tuesday 5th January 2021

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| Chair | Erik Breen |
| Members | Jean-Luc Barlet, Nurmazilah Dato' Mahzan, Yoichi Mori, Leigh Roberts, Tom Roundell-Greene, Jason Voss, Zubair Wadee |
| IIRC | Lisa French, Laura Girella, Liz Prescott, Amy Wilson |
| Guests | N/A |
| Apologies | Michael Gebbert, Nancy Kamp-Roelands, Hugh Shields |
| Minutes | Amy Wilson |

Agenda

1. Welcome and attendance
2. Minutes of previous meeting (8 Dec 2020)
3. Revised <IR> Framework
4. Treatment of feedback - Questions 11-15
5. Any other business
6. Conclusions and next steps

1. Welcome and attendance

The Chair gave a warm welcome to the Panel and gave apologies for attendees not able to join the meeting.

2. Minutes of previous meeting (8 Dec 2020)

The minutes for the meeting held on 8 December 2020 were previously circulated. The Chair invited any questions or comments, and silence was taken as acceptance of the minutes as written.

3. Revised <IR> Framework

The IIRC team noted the redesigned version of the <IR> Framework was circulated to Panel members on 22 December 2020, including a second option for Figure 2, and acknowledged feedback received in advance of the meeting from two Panel members. A detailed discussion then ensued amongst Panel members in attendance to capture their preferences and opinions on final changes to be passed back to the external design firm. Panel members offered their suggestion to improve design elements of the document as well as its user-friendliness through the incorporation of backlinks. Formatting errors were noted for correction. Panel members also agreed on the need to incorporate an effective date for application of the Framework (1 January 2022), while noting early adoption of the revised Framework was welcomed. The discussion concluded with the IIRC team providing an overview of next steps, including a fatal flaw review of the revised Framework by the IIRC Board, and an IIRC webinar to be held on the 19th January 2021 to officially launch the revised Framework.

4. Treatment of feedback – Questions 11-15

The IIRC team noted that the original draft of Treatment of Feedback document had been discussed at the previous meeting and comments noted by Panel members had been reflected in the revised document. A short discussion followed and Panel members agreed on the final wording of the Treatment of Feedback document.

5. Any other business

There were no matters arising.

6. Conclusions and next steps

The Chair thanked Panel members and IIRC staff for all their hard work, commitment and contributions over the past year and confirmed the next meeting would be held on **Tues 20 April 2021**.